

How to Download Audiobooks and Transfer them to your Audio Listening Device (Windows)

1. Go to the Mid-York Library System website at www.midYork.org and click on MYlibrary2Go:

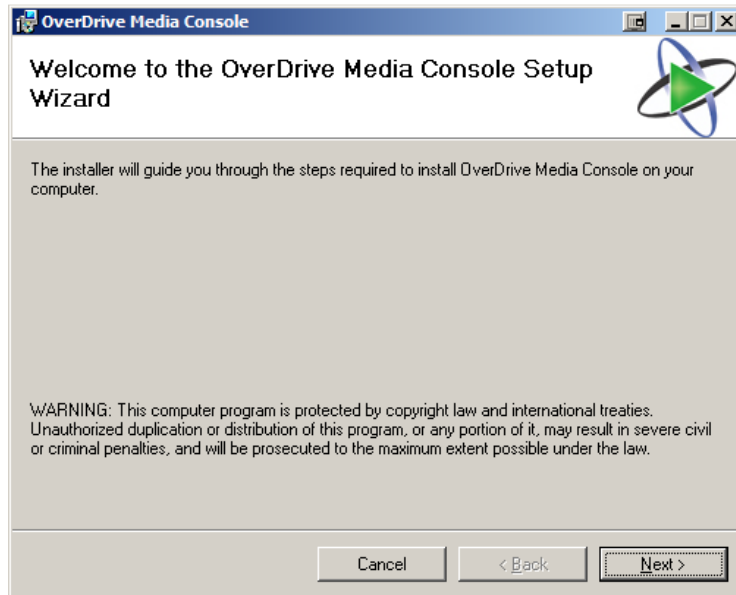


2. In the bottom-left of the screen, click on "OverDrive Media Console For Audiobooks" (you may login to your Mid-York Library account now, or later when you get ready to checkout).
3. When the OverDrive web site opens, select "Windows" under "Desktop" and click "DOWNLOAD NOW":

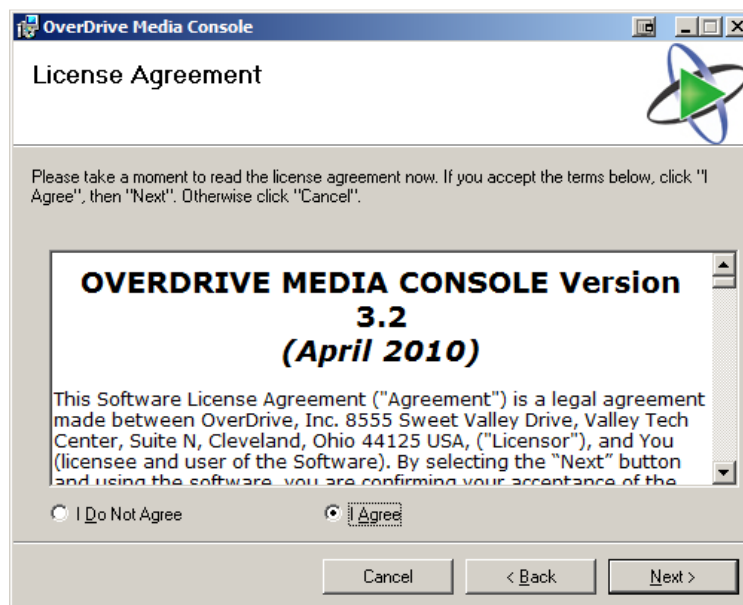


4. Save the file to your computer (remember where you saved it... your desktop? My Documents? Downloads?)

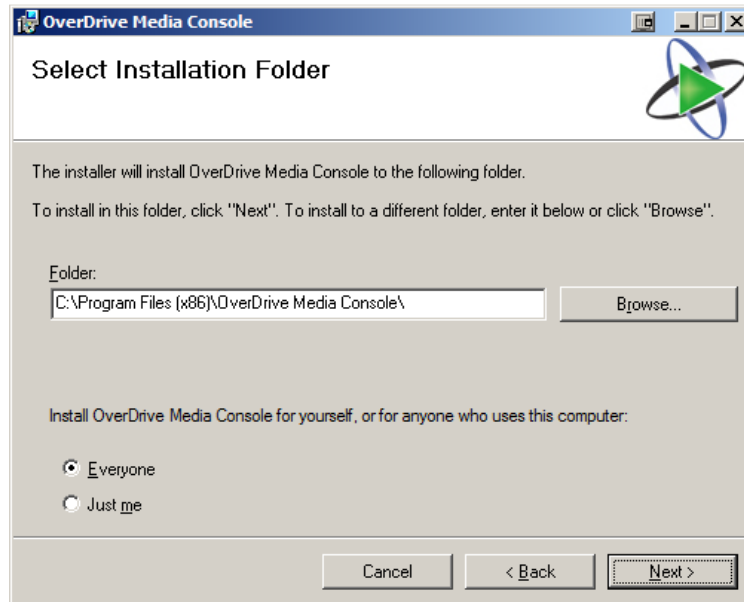
5. Double-click the newly downloaded file: "ODMediaConsoleSetup.msi"
6. Select "Next" on the first window:



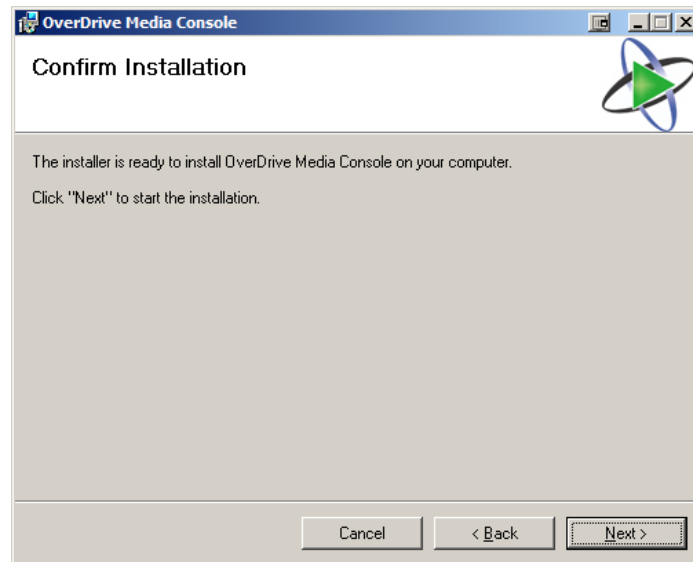
7. Agree to the license and click "Next"



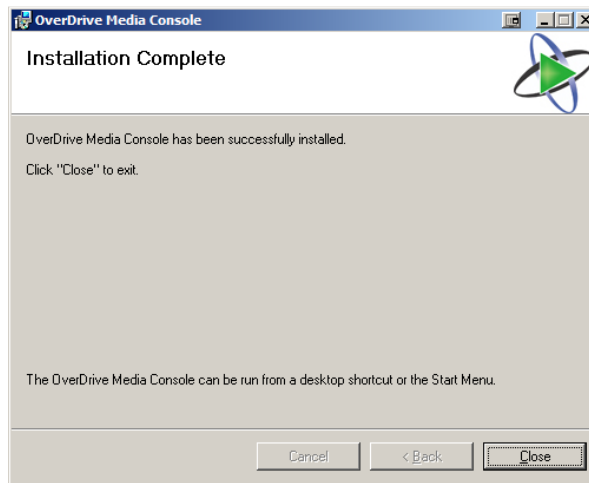
8. Select "Next" on the "Select Installation Folder" screen (only change these settings if you know what you are doing):



9. Click "Next" on the "Confirm Installation" screen:

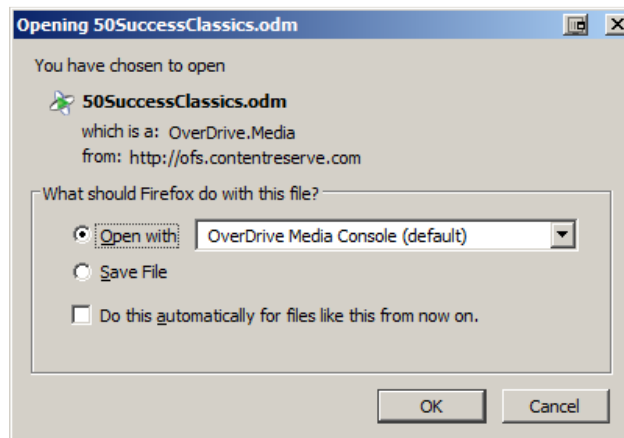


10. Click “Close” on the “Installation Complete” screen:

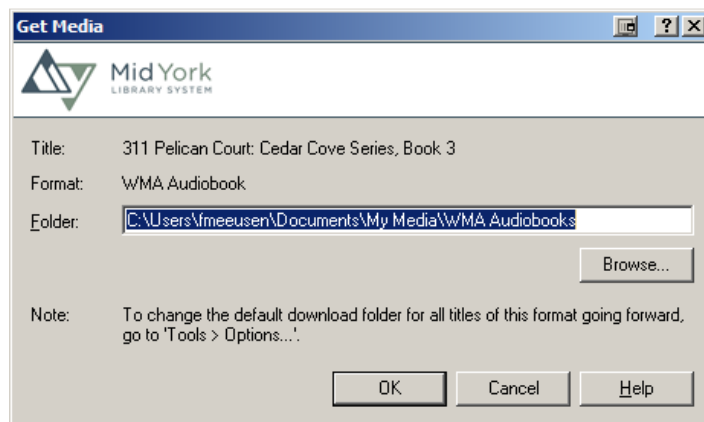


Now let’s download an Audiobook to your new OverDrive software so it can be transferred to your digital audio listening device (visit this web page to make sure your device is compatible with OverDrive: <http://www.overdrive.com/resources/drc/#compatible>):

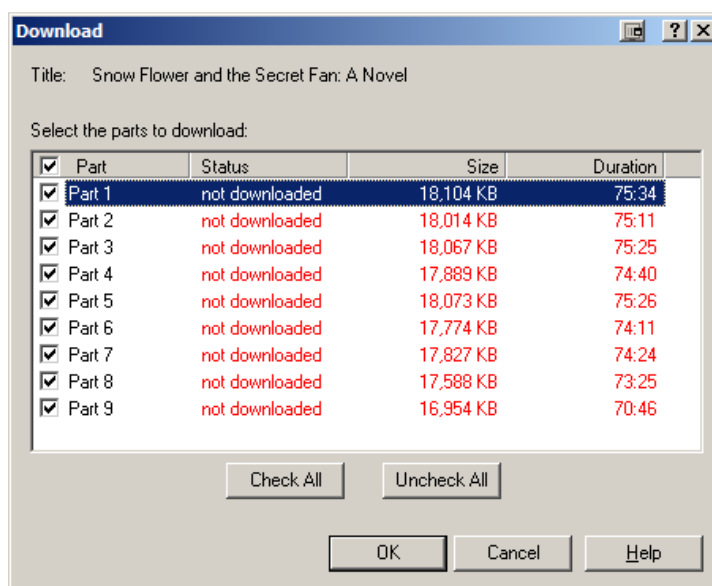
11. Go back to the Mid-York Library System web page and log in.
12. Find an Audiobook you want to check out and click on “Add to cart”. If this is your only selection, click on “Proceed to Checkout”.
13. Click on the **Confirm check out** button, then the **Download** button.
14. If you are prompted to either Open or Save the file, select “Open” or “Run” and make sure “OverDrive Media Console” is showing in the pull-down menu. Click “OK” (if you are using Internet Explorer for your browser, you may not be prompted to Run or Save, the file may automatically download and open with OverDrive Media Console):



15. Select "OK" in the MidYork "Get Media" window to save the file to the location shown:



16. Select the parts of the Audiobook you want to download (hint: use the buttons at the bottom of the screen to either "Select All", or "Uncheck All", and then individually check the parts you want) and click "OK" to start the download:

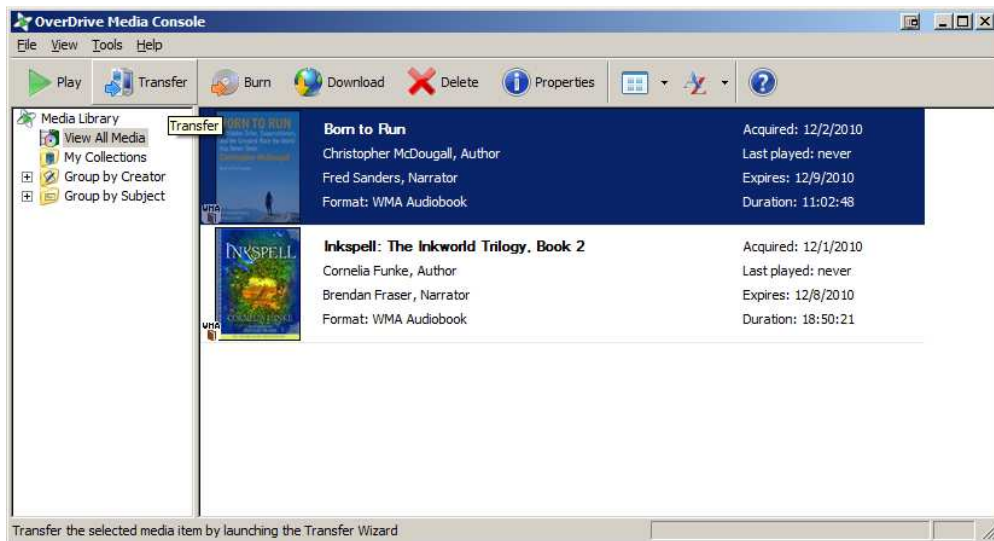


17. Observe the status bar at the bottom-left of your screen:

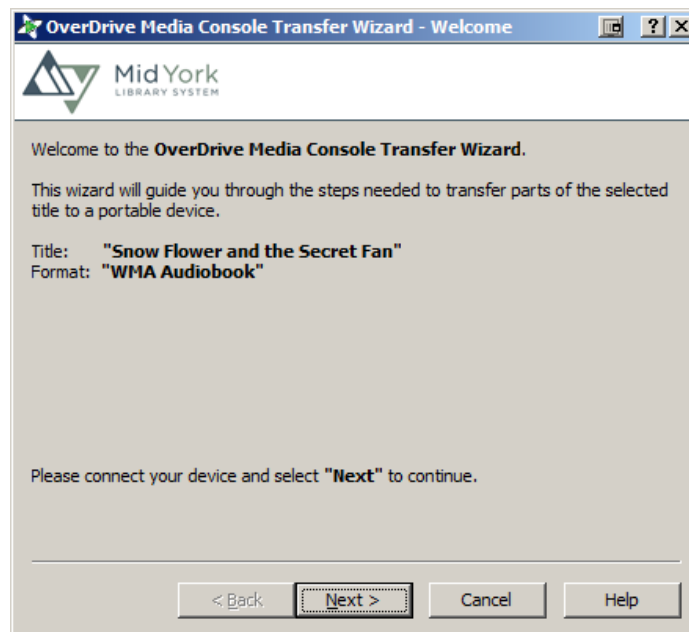
Downloading: Part 1 of "311 Pelican Court: Cedar Cove Series, Book 3"...

Wait until all parts of the Audiobook are complete.

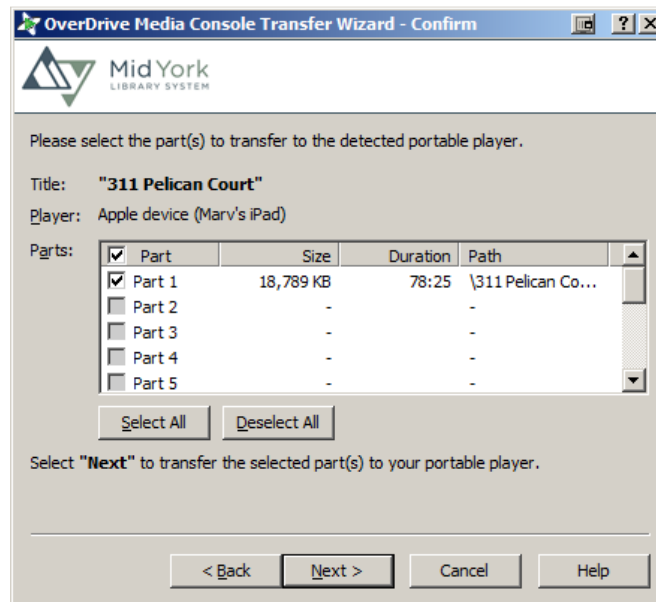
18. Once the Audiobook download is complete, make sure your audio device is plugged into your computer with its USB cable (follow your audio device manual if you need help doing this). Click once to highlight the book you want to transfer, and click the “Transfer” button:



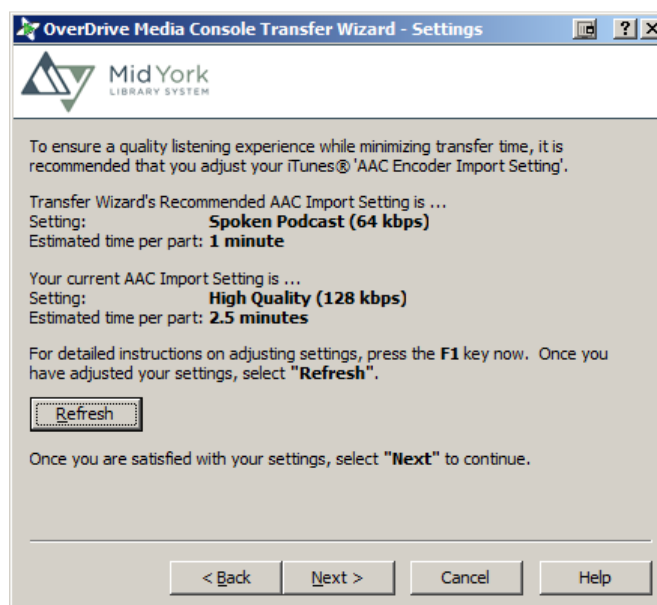
19. On the “OverDrive Media Console Transfer Wizard” screen, click “Next”:



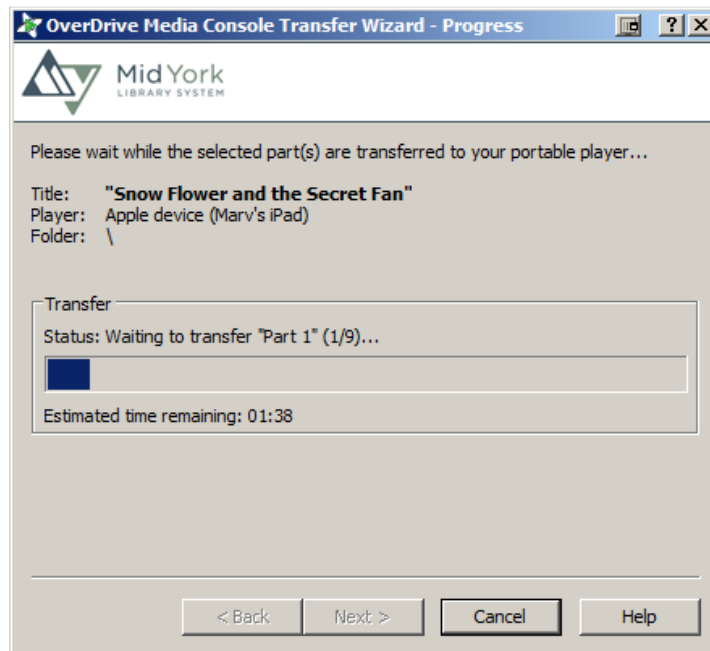
20. Make sure your audio device is listed next to "Player:" (if you have multiple devices plugged into your computer, you may see a pull-down menu. Select the device that will accept Audiobooks), select the parts of the Audiobook that you want to transfer and click "Next"



21. Read the informational Settings window regarding Import Settings. Changing these settings are an advanced step that should not be required (most Audiobooks should already be set for optimal downloading and listening quality). Make any adjustments you desire, and click "Next" to start the transfer:



22. Monitor the audio file transfer:



23. After the transfer is complete, review the informational window and click "Finish"



Your audio listening device will now have the new Audiobook on it ready for listening!